

Rebecca Herrington, Project Manager

Baseline Assessment

Making supper for my family (clients) I am the head project manager for this project. I will be responsible for planning, obtaining materials, constructing, and executing all steps of this project. I want to portray and extrude my true stewardship and dedication that I present to my clients in all my projects I take on.

First, I will meet with the project stakeholders to discuss what they would like for that evening's dinner w/specific instructions on how they would like it cooked (completed). Since they have requested steak, salad, and baked potatoes, I need to ensure there is quality in the product and I choose to shop at higher end grocery store for my materials.

I can also take this opportunity to practice some of my leadership skills by influencing and teaching some of my children (clients) how certain prep and cooking techniques that I use work for me.

I must be adaptable in my cooking as not all my clients like their products the same way. Some like steak cooked medium rare while others like it medium. Some like ranch on their salad, others like thousand island and still others like a loaded baked potato while some only like butter.

Some of the contingencies and complexities that I run into with this project are timing and scheduling. I must time out when each product will be completed to compliment the other products, but since my clients do not always work the same schedules, I must conform my timetable to what works best for the majority and as close as I can for the ones working until a later time.

In the end, I will serve a delicious, satisfying supper to my clients that has been catered to their requested quality criteria. If all goes well, all contingencies are covered, then the project will go as planned and the stakeholders and I will be pleased with the overall products and project.

My role and responsibilities in this course are that of the project manager. I oversee taking in, processing, and using all information presented by the client and producing a product or products using said information for the client. I am to be sure that the product (s) meets all the product specifications as well as the quality criteria that was initially set forth by the client.

What I would like to take away from my experience with this course is to become a strong, confident project manager that is not afraid of new challenges or of the unknown. I want to be a project manager that is a go getter and will go searching for a project instead of letting one come to me. I would like to be able to have a strong core principle that I can build off as I become more knowledgeable and skilled. My best-case scenario is that I will take what I have learned in this class and go on to succeed in my remaining project management course and become a strong, successful project manager. My worst-case scenario is that I just do not get it, that the concept of a project manager just does not set right with me, and I can form the concept

in my head on what it takes to be successful. I will either struggle to move forward as a project manager or be forced to go in a different direction.

I am just coming into my junior year as a major in organizational leadership with a focus on project management. This is not my first ASU course, but it is my first project management course. I have completed over sixty-three hours of courses, twenty-two of which have been online “projects.” I am extremely focused on both my career and my schoolwork. I take my schooling as seriously as my regular job and spend equal amounts of time on each. I have found that especially with online classes, procrastination is a real thing and must be kept to a minimum. With not having the accountability of having to check in face-to-face numerous times a week it can be very tempting to stray and procrastinate. I have found that I can offer hope and drive to others that may be struggling with this issue. I can show them just how much easier and less stressful things can be if they cut back on procrastination.

I plan to invest my time and all my efforts into this course. I will dedicate at least three hours a day to some type of work or study effort for the course. During those hours that are dedicated to the course I will separate myself from all other ventures and projects so that I can minimize any distractions. I totally understand that life happens and sometimes plans do not go accordingly so I must allow for other time in my schedule such as lunch hours at work, or tv time in the evenings to be used for course work in the event a contingency were to occur, I can be covered. I understand the risks of working a full-time job, going to school full time, as well as being a wife and mother. Sometimes time is not our friend, and it is easy to put things off. To stay away from those risks, I must stay in the habit of NOT procrastinating and putting off things that should be done in a timely manner.